

PROPOSAL

RED

Creation Date: 01/01/2015

Expire Date: 12/31/2015

Prepared For:

Company Name

00 Street Name, Building Name Block No, State

Zip Code

# TABLE OF CONTENTS

|  |
| --- |
| Page Title Page No |

|  |
| --- |
| Key Message 4 |

|  |
| --- |
| Success Story 5 |

|  |
| --- |
| Think Tanks 6 |

|  |
| --- |
| Experience Unleashed 7 |

|  |
| --- |
| What We Offer 8 |

|  |
| --- |
| Our Portfolio 9 |

|  |
| --- |
| Price & Packages 10 |

|  |
| --- |
| Case Study 11 |

|  |
| --- |
| Cover Letter 12 |

|  |
| --- |
| Project Proposal 13 |

|  |
| --- |
| Project Goal 14 |

|  |
| --- |
| Project Timeline 15 |

|  |
| --- |
| Completion Letter 16 |

|  |
| --- |
| Project Invoice 17 |

|  |
| --- |
| The Code of Conduct 18 |

|  |
| --- |
| Terms & Conditions 19 |

|  |
| --- |
| Project Acceptance 20 |

|  |
| --- |
| Our Clients 21 |

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# KEY MESSAGE

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Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker



including versions of Lorem Ipsum. Lorem Ipsum has been the industry’s standard dummy text ever.Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type . Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Nam fermentum quam at augue ultrices, sit amet volutpat est molestie. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

Mr. James

# SUCCESS STORY

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Took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software.Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries.



phone +01 123 456 7890 email: [info@yourdomain.com](mailto:info@yourdomain.com) RED PROPOSAL 5

# THINK TANKS

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Mr. Lee

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typesetting industry. Lorem

Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a.



Gayle

Post Title Here Lorem Ipsum is simply dummy text of the printing and

typesetting industry. Lorem

Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a.



Mr. James

Post Title Here Lorem Ipsum is simply dummy text of the printing and

typesetting industry. Lorem

Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a.

# EXPERIENCE UNLEASHED

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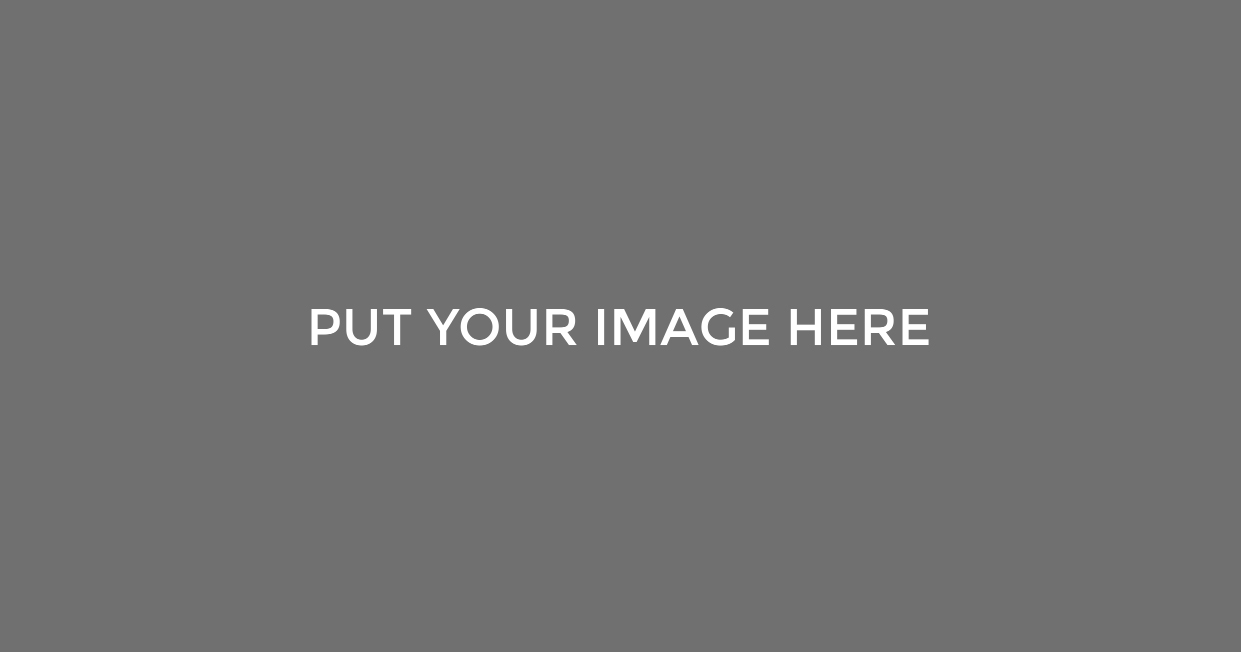
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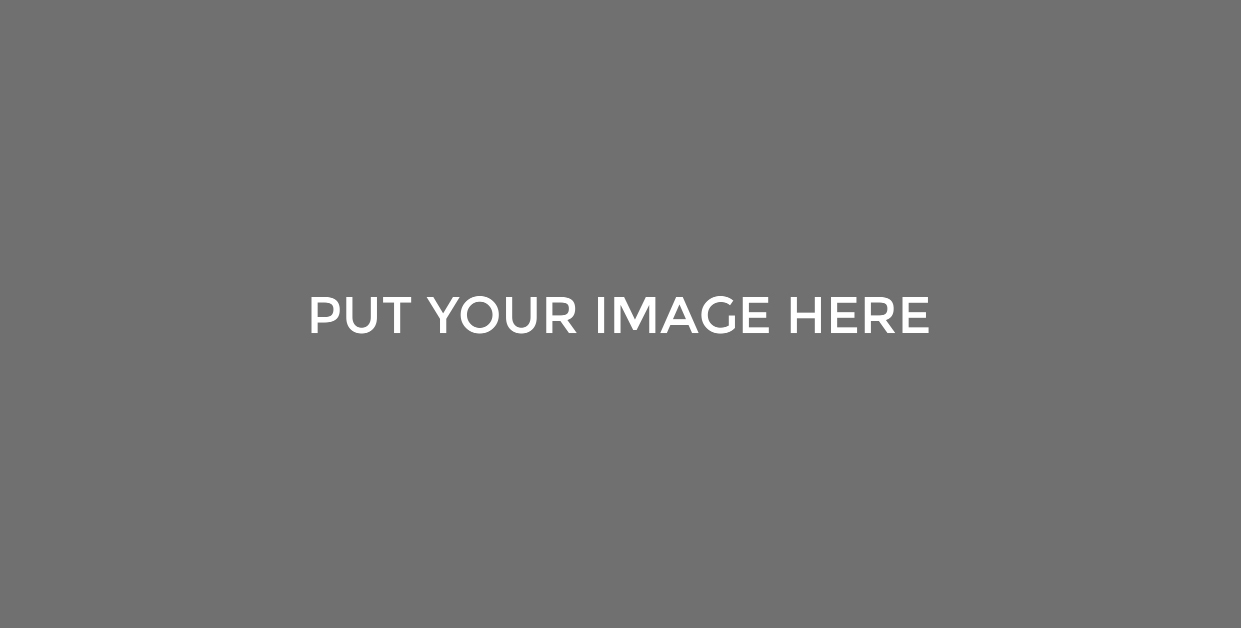
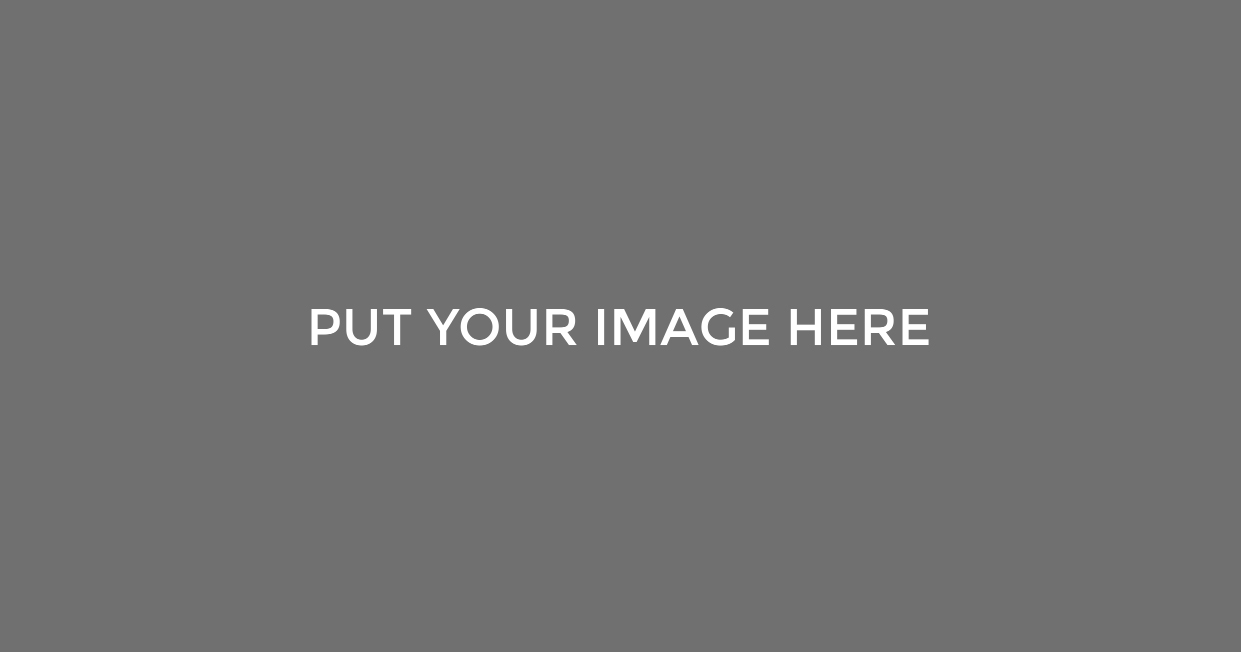
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# WHAT WE OFFER

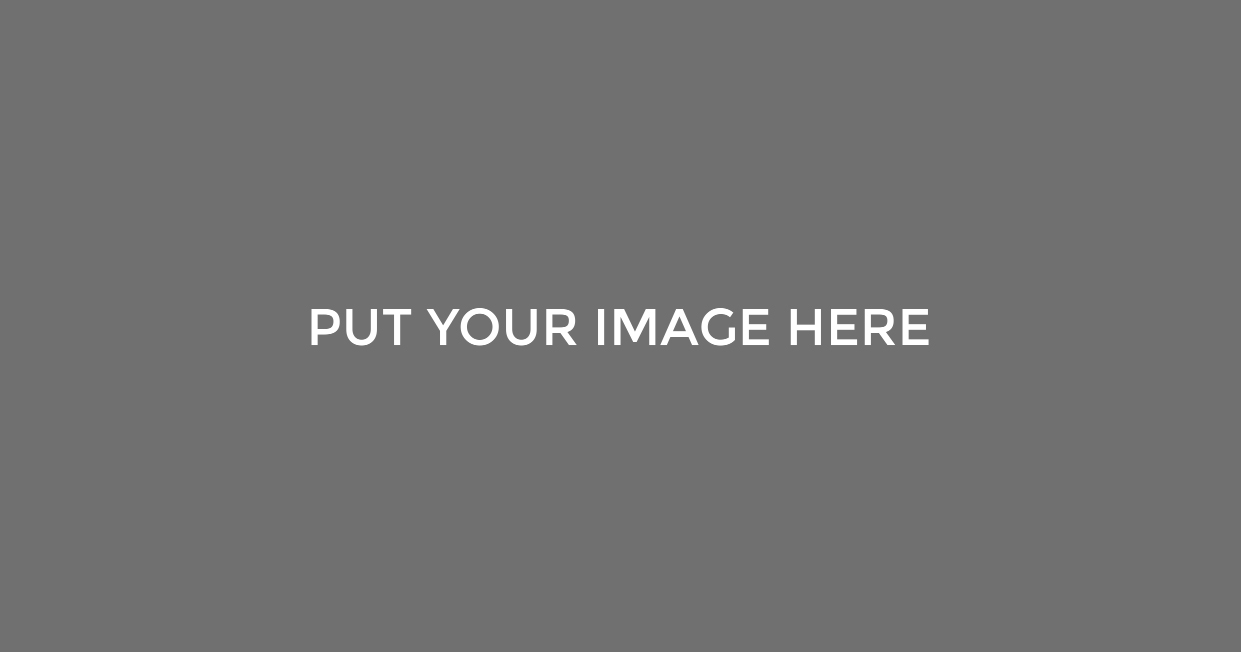
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# OUR PORTFOLIO



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# PRICE & PACKAGES

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$ 3000

√ Lorem Ipsum is simply dome.

√ Industry’s standard dummy.

√ Typesetting industry there are.

√ Since the 1500s an when.

√ An unknown printer took a.

STARTER

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√ Industry’s standard dummy.

√ Typesetting industry there are.

√ Since the 1500s an when.

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√ Lorem Ipsum is simply dome.

√ Industry’s standard dummy.

√ Typesetting industry there are.

√ Since the 1500s an when.

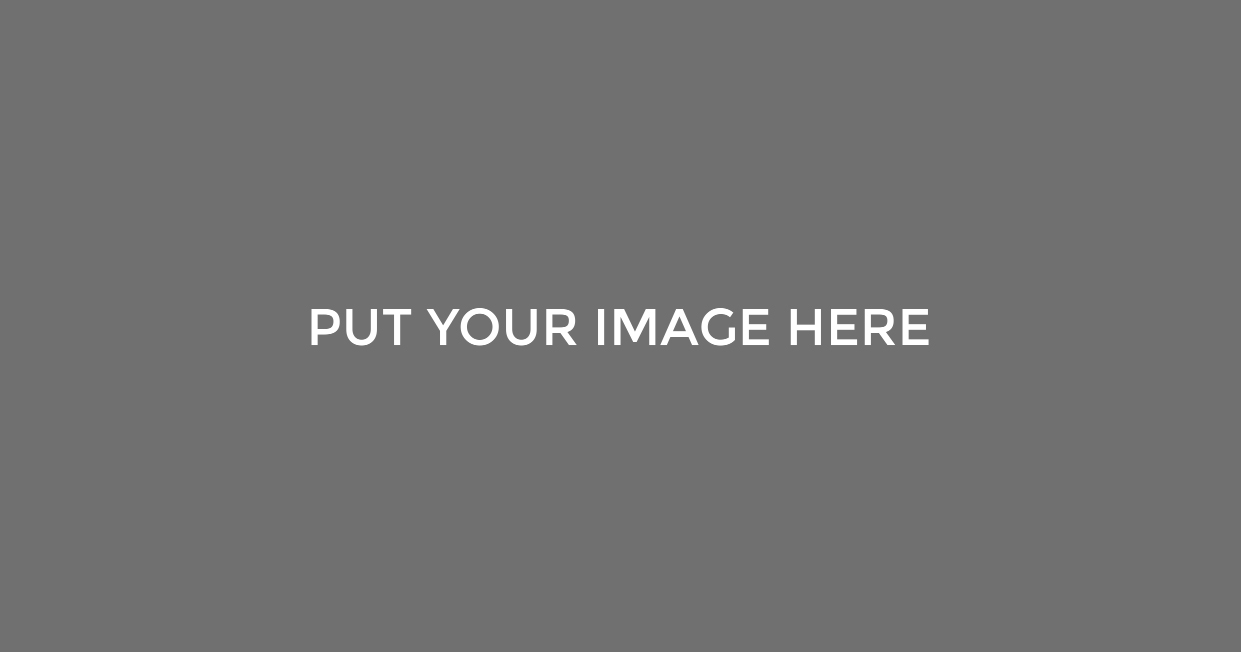
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ENHANCED

# CASE STUDY

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# COVER LETTER

You’re Name Street Address City, ST ZIP Code

Date: Day Month Year

Mr Nil Jaferson President/CEO XYZ Company Ltd Location

City Name Zip Code

Dear Mr Nil

As you probably know by now, I met with Steve Johnson last Wednesday to discuss about the project requirement, timeframe and budget and other related issues in details. On Steve’s recommendation I am enclosing my proposal for your review.

I am confident that I can complete this project within the designated time period and close to (or under) budget. I also believe that my recommended approach will make the project run smoothly and effectively. I would be interested to know your feedback about the project proposal and I am ready to do any kind of amendments accordingly.

I have mailed Steve a separate copy of my proposal so that he has time to review it before your meeting on Friday. If either of you has questions before or during the meeting. Please give me a call. I will be in the office all day Thursday and most to Friday morning.

Sincerely

You’re Name Designation

# PROJECT PROPOSAL

Prepared for :

## Company Name

Street Address City, ST ZIP Code

Contact Number : +123 456 7890

Prepared by :

## Company Name

Address

City, St ZIP Code

Contact Number : +123 456 7890

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.

## Projects Include

* Task Summery 1

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# PROJECT GOAL

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# PROJECT TIMELINE

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| Date Days |

### 01.01.2015 5 Days

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| Research and Development Expenditure |

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01.01.2015 4 Days

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COMPLETION LETTER

Company Name Street Address City, ST ZIP Code

Project : Project Name Project Number : # 12345678

Project Completed.

As you probably know by now, I met with Steve Johnson last Wednesday to discuss about the project requirement, timeframe and budget and other related issues in details. On Steve’s recommendation I am enclosing my proposal for your review.

I am confident that I can complete this project within the designated time period and close to (or under) budget. I also believe that my recommended approach will make the project run smoothly and effectively. I would be interested to know your feedback about the project proposal and I am ready to do any kind of amendments accordingly.

I have mailed Steve a separate copy of my proposal so that he has time to review it before your meeting on Friday. If either of you has questions before or during the meeting. Please give me a call. I will be in the office all day Thursday and most to Friday morning.

Agreed by the Company

Signature Date

Agreed by the Client

Client’s Signature & Print Name/Title Date

PROJECT INVOICE

Company Name

Street Address here

Contact Number : +123 456 7890 E-mail : [clientsid@doman.com](mailto:clientsid@doman.com) [www.clientsweb.com](http://www.clientsweb.com/)

Account : 1234567890 Tax ID : 1234567890

Date : June 30, 2014

Due Date : July 30, 2014

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| Sl. No | Items Descriptions | Qty. | Unit Price | Total |
| 01 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt | 1 | $ 600 | $ 600 |
| 02 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt | 2 | $ 700 | $ 700 |
| 03 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt | 3 | $ 750 | $ 750 |
| 04 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt |  | $ 900 | $ 900 |
| Prepared by (Signature) | | Total : | | $ 2950 |
| TAX : VAT 20% : | | $ 590 |
| Full Total | | $ 3540 |
| Advance | | $ 2500 |
| Due | | $ 1040 |

Company Name & Seal

In-charge Signature

### Terms :

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# THE CODE OF CONDUCT

### Introduction

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### Boundaries

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### Respect

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### Rules of Engagement

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# TERMS & CONDITIONS

### Terms of Service

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### Description of Service

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### Payment

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### Scope of Changes

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### Ownerships & Usages

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# PROJECT ACCEPTANCE

|  |
| --- |
| Project # 001: Company Profile Here |

Proposal Date:

01.01.2015

Project Due Date:

01.01.2015

Issued To: Company Name

Street Name, Zip Code, City, Country

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| Research and Development Expenditure |  |
| Total Included (Tax) | $ 600.00 |

### Terms & Conditions:

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Payment Method

Card Payment

Master Card, Visa, AmericanExpress

Cheque Payment

In Favor of: Account Holder Name, Account No, Banks Details

Another Payment

Payment Details

Name:

Positions:

Signature: Date:

# OUR CLIENTS

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Mr.Bond Company Name

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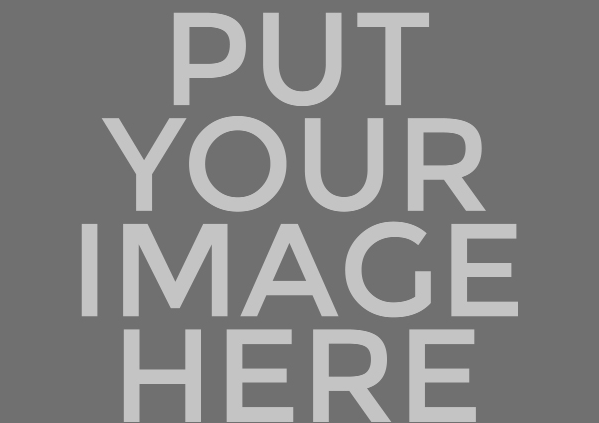
Mr.Stain Company Name

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Mr.Mular Company Name

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Your Company Name 000 Street Name

Building No, Block, Street No State Name

Zip Code Country

Phone

+ 00 123 4567 890

[www.yourwebsiteaddress.com](http://www.yourwebsiteaddress.com/)

Openning hours

Monday - Friday 09:00 - 18:00 Weekend : by a appointment only

Email [info@yourmailaddress.com](mailto:info@yourmailaddress.com)

Website [www.yourcompanyname.com](http://www.yourcompanyname.com/)

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By Airplane By Metro

Further Instruction If Any

This is a Dummy Text,

Please replace with your own

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