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BUSINESS PROPOSAL

#### Created : 01/06/2014 Valid until : 30/11/2014

0000 Street Address Block No,

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Zip code, Country

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Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap

# CHAIRMAN MESSAGE

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Name Here Chairman, Company Name

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ABOUT US

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OUR TEAM

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Jonathan

Post Your Title

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OUR SERVICES

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CASE

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# RECENT

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# PRICE & PACKAGES

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20

## BASIC PACK

$ 3000

BASIC PACK

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## STANDARD PACK

$ 5000

STANDARD PACK

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## PREMIUM PACK

$ 6500

PREMIUM PACK

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#### Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book.

PROJECT

21

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Prepared for :

Company Name Street Address City, ST ZIP Code

Contact Number : +123 456 7890 Prepared by :

Company Name Address

City, St ZIP Code

Contact Number : +123 456 7890

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry’s standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.

Projects Include

>Task Summery 1

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# DELIVERIES &

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Service Details Goes Here

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COMPLETION

info@yourdomain.com

www.yourdomain,com

24

Company Name Street Address City, ST ZIP Code

Project : Project Name Project Number : # 12345678 Project Completed.

As you probably know by now, I met with Steve Johnson last Wednesday to discuss about the project requirement, timeframe and budget and other related issues in details. On Steve’s recommendation I am enclosing my proposal for your review.

I am confident that I can complete this project within the designated time period and close to (or under) budget. I also believe that my recommended approach will make the project run smoothly and effectively. I would be interested to know your feedback about the project proposal and I am ready to do any kind of amendments accordingly.

I have mailed Steve a separate copy of my proposal so that he has time to review it before your meeting on Friday. If either of you has questions before or during the meeting. Please give me a call. I will be in the office all day Thursday and most to Friday morning.

Agreed by the Company

Signature Date

Agreed by the Client

Client’s Signature & Print Name/Title Date

# INVOICE

Company Name Street Address here

Contact Number : +123 456 7890 E-mail : clientsid@doman.com [www.clientsweb.com](http://www.clientsweb.com/)

Account : 1234567890 Tax ID : 1234567890

Date : June 30, 2014

Due Date : July 30, 2014

25

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info@yourdomain.com

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| --- | --- | --- |
| Sl. No | Descriptions | Price |
| 01 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt ut labore et dolore magna aliqua. | $ 600 |
| 02 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt ut labore et dolore magna aliqua. | $ 700 |
| 03 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt ut labore et dolore magna aliqua. | $ 750 |
| 04 | Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do iusmod tempor incididunt ut labore et dolore magna aliqua. | $ 900 |

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| --- | --- |
| Total : | $ 2950 |
| TAX : VAT 20% : | $ 590 |
| Full Total | $ 3540 |
| Advance | $ 2500 |

Prepared by (Signature)

|  |  |
| --- | --- |
| Due | $ 1040 |

Company Name & Seal In-charge Signature

Terms :

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# PROJECT

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| Week/Hours | > Finished Tasks | 95% Remaining |
| Week/Hours | > Finished Tasks15% | 85% Remaining |
| Week/Hours | > Finished Tasks35% | 75% Remaining |
| Week/Hours | > Finished Tasks | 50% Remaining |
| Week/Hours | > Finished Tasks75% | 35% Remaining |
| Week/Hours | > Finished Tasks85% | 15% Remaining |
| Week/Hours | > Finished Tasks 100%  |

# TERMS &

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## Terms

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Respect

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Audience Engagement

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# OUR


### Company Name

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### Company Name

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