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Who We Are?

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Why to Choose Us?

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Meet Our Experts

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John Doe
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John Doe
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Our Experiences

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Experience Title

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What We Do



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Project Details

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Our Offer

Basic
\$ 2000

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Standard
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Gold
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You're Name
Street Address
City, ST ZIP Code

Date: Day Month Year

Mr Nil Jaferson
President/CEO
XYZ Company Ltd
Location, City Name , Zip Code
Dear Mr Nil

As you probably know by now, I met with Steve Johnson last Wednesday to discuss about the project requirement, time frame and budget and other related issues in details. On Steve's recommendation I am enclosing my proposal for your review.

I am confident that I can complete this project within the designated time period and close to (or under) budget. I also believe that my recommended approach will make the project run smoothly and effectively. I would be interested to know your feedback about the project proposal and I am ready to do any kind of amendments accordingly.

I have mailed Steve a separate copy of my proposal so that he has time to review it before your meeting on Friday. If either of you has questions before or during the meeting. Please give me a call. I will be in the office all day Thursday and most to Friday morning.

Sincerely

You're Name
Designation

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Goal

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Object

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Project Timeline



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Acceptance of Proposal

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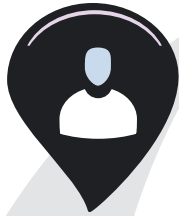
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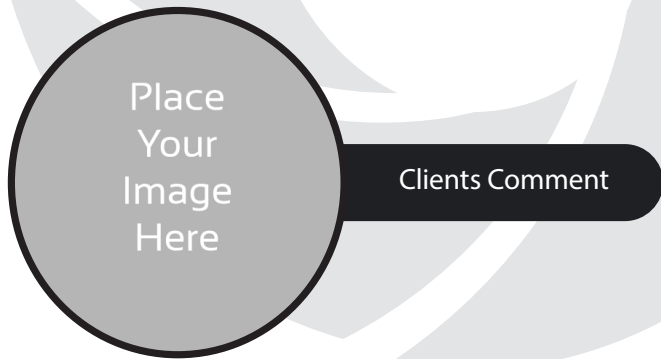
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